



## CITY OF NEW HOLSTEIN COMMON COUNCIL MEETING MINUTES

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Wednesday, January 17, 2024

6:30 PM

City Hall

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The regular monthly meeting of the Common Council was called to order by Mayor Richard Snelson, presiding @ 6:55 pm. The Pledge of Allegiance was recited. Council members Gene Woelfel, Bob Schermetzler, Norman Propson, Brad Hess, Fran Schmitz (via Phone), Eric Mayer (via Teams), Becca Mosier, and Steve Abrams were present at roll call. Others present were City Administrator Cullen Peltier, Fire Chief Craig Carey, Police Chief Eric Fisher, Police Captain Chuck Schroeder, Public Works Director Jason Meyer, and Emergency Management Director Russ Thiel.

Others in attendance: Mark Sherry, Ken Irwin, Keith Price, Travis Price, Matt Ketter, Herbie Schreiner, and Kathy Schroeder.

It was noted that the meeting was properly announced.

A motion was made by Woelfel, seconded by Schmitz, and carried to approve the agenda.

A motion was made by Woelfel, seconded by Hess, and carried to approve the minutes of the November 15<sup>th</sup>, 2023, and the December 20<sup>th</sup>, 2023, Common Council meetings, and the Jan 1, 2024, Special Council Meeting.

The Mayor asked for a motion in regard to the Consent Agenda. A motion was made by Mosier, seconded by Schermetzler, and carried to approve the Consent Agenda.

Financial Reports were presented and approved as part of the Consent Agenda approving the invoices totaling \$1,280,713.72 as of December 31, 2023.

### **Approval of Park Use and Special Event Applications: None**

**Reports of Departments and Committees:** the Council received and placed on file reports showing Police Department Petty Cash - \$779.00; Building Permits \$163,702.00; Library Receipt Report \$1,304.78. Municipal Court \$2,319.70.

**Minutes:** The following minutes were received and placed on file: Committee of the Whole Dec 20, 2023; Library Board Dec 11, 2023; Police and Fire Commission Dec 18, 2023; Utilities Commission Dec 28, 2023; Sanitary Sewer Commission Dec 28, 2023

### **Action Items:**

The Mayor read Ordinance No. 677 – An Ordinance Amending, Section 8.055 (4) Chronic Nuisance Premises of Chapter 8, Public Nuisances as a First Presentation.

A motion was made by Hess, seconded by Propson, and carried to approve the updated Municipal Bond Schedule.

No discussion was had, or action taken on the Amended Vacation Accrual and Sick Leave Policy.

No discussion was had, or action taken on the contract with NAI Pfefferle for Commercial Real Estate Services.

A motion was made by Mosier, seconded by Hess, and carried to move into Closed Session pursuant to 19.85 (f) for the purposes of deliberating and negotiating the investing of public funds, or conducting other specified public business, where competitive or bargaining reasons require a closed session. There will be two matters discussed:

- 1) A discussion concerning the RFQ submittals related to possible employment of consultant to evaluate the Fire Department and establish criteria related to hiring a new fire chief.
- 2) A discussion concerning the submittals by engineering firms for Stormwater Study (FEMA BRIC Grant).

A motion was made by Schermetzler, seconded by Mosier, and carried to adjourn closed session and to reconvene to open session.

A motion was made by Hess, seconded by Woelfel, and carried to approve Robert E. Lee as the Engineering Firm for the FEMA BRIC Grant Stormwater Study. Upon call of the vote, the motion carried with Schmitz, Abrams, Propson, Woelfel, Hess, Mayer, and Schermetzler voting Aye and Mosier voting No.

There being no other action or discussion items the meeting was adjourned by the Mayor at 8:10 pm.