



CITY OF NEW HOLSTEIN COMMON COUNCIL MEETING MINUTES

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Wednesday, May 18, 2022

6:30 PM

City Hall

The regular monthly meeting of the Common Council was called to order by Mayor Richard Snelson, presiding. The Pledge of Allegiance was recited. Council members Gene Woelfel, Ranee Raether, Norman Propson, Brad Hess, Fran Schmitz (telephone), Eric Mayer, Becca Mosier, and Steve Abrams were present at roll call. Others present were City Administrator Cassandra Langenfeld, Fire Chief Denis Mayer, Director of Public Works Jason Meyer, Chief of Police Eric Fisher, Police Captain Chuck Schroeder, Attorney Steven Sorenson, and Russ Thiel.

It was noted that the meeting was properly announced.

A motion was made by Propson, seconded by Schmitz, and carried to approve the agenda as presented.

A motion was made by Woelfel, seconded by Mosier, and carried to approve the minutes from the previous Common Council meetings dated April 19, 2022 and May 10, 2022.

Mayor Snelson called the Public Hearing In the Matter of State and Federal Aid for the Improvements at the New Holstein Municipal Airport to order. The public hearing notice was properly published. Mayor Snelson requested comments from the public on the proposed petition to the State of Wisconsin, Department of Transportation, for state and federal aid to undertake the following development at the New Holstein Airport; acquire snow removal and mowing equipment; construct 10 foot high perimeter fence; develop hangar area, including drainage work and entrance road; conduct wildlife site visit/assessment and prepare management plan; construct parallel taxiway to Runway 14/32; ALP update; reconstruct/rehabilitate taxi lanes; conduct airport master plan and exhibit A; crack fill and sealcoat airport pavements; clear and maintain runway approaches as state in Wis. Admin. Code Trans 55; airfield access control measures, including fencing and gates; and any necessary related work.

No public comments occurred.

Mayor Snelson adjourned the public hearing.

No comments were made from the citizens or guests.

A motion was made by Mosier, seconded by Mayer, and carried to approve the Consent Agenda.

Approval of Financial Reports

Invoices, totaling \$144,653.89

Financial Report as of April 30, 2022

Approval of License Applications: None

Approval of Park Use and Special Event Applications: None

Reports of Departments and Committees: Police Department Petty Cash - \$398.25; Municipal Court \$1,483.35; Building Permits \$117,284; Library Receipt Report \$638.00.

Minutes: Utilities and Sanitary Sewer Commission March 22 and April 26; Committee of the Whole, May 3; Police and Fire Commission May 10; Board of Zoning Appeals May 12.

A motion was made by Woelfel, seconded by Mayer, and carried to approve the appointment of Russ Thiel as the Emergency Management Director with a term expiration date of April 18, 2023.

A motion was made by Woelfel, seconded by Schmitz, to approve Resolution Number 1503 – A Resolution Petitioning the Secretary of Transportation for Airport Improvement Aid by the New Holstein City Council, Calumet County, Wisconsin, upon a roll call vote the motion passed with Hess, Schmitz, Abrams, Woelfel, Mayer, Raether, Mosier, and Propson voting aye.

A motion was made by Mosier, seconded by Hess, to approve Resolution Number 1504 – A Resolution Authorizing Execution of the Department of Natural Resources Principal Forgiven Assistance Agreement, upon a roll call vote the motion passed with Hess, Schmitz, Abrams, Woelfel, Mayer, Raether, Mosier, and Propson voting aye.

A motion was made by Woelfel, seconded by Propson, to approve Resolution Number 1505 – A Resolution Authorizing the Borrowing of \$175,000 from the State Trust Fund for a Period of Ten Years at 4.0%, upon a roll call vote the motion passed with Hess, Schmitz, Abrams, Woelfel, Mayer, Raether, Mosier, and Propson voting aye.

A motion was made by Mosier, seconded by Raether, to approve Resolution Number 1506 – A Resolution Authorizing the Borrowing of \$698,000 from the State Trust Fund for a Period of Ten Years at 4.0%, upon a roll call vote the motion passed with Hess, Schmitz, Abrams, Woelfel, Mayer, Raether, Mosier, and Propson voting aye.

A motion was made by Hess, seconded by Woelfel, to approve Resolution Number 1507 – A Resolution Accepting the 2021 Compliance Maintenance Annual Report, upon a roll call vote the motion passed with Hess, Schmitz, Abrams, Woelfel, Mayer, Raether, Mosier, and Propson voting aye.

A motion was made by Mosier, seconded by Propson, to approve Ordinance No. 662 – an Ordinance Creating Section 10.05.01 Dangerous and Vicious Dogs of Chapter 10, Licenses and Permits upon a roll call vote the motion passed with Hess, Schmitz, Abrams, Woelfel, Mayer, Raether, Mosier, and Propson voting aye.

No discussion occurred on the 1st Presentation of Ordinance No. 663 – An Ordinance of the City of New Holstein Amending Sections 13.06 Administration and 13.28 (2), (8-12) Hangar Standards of Chapter 13, Airport Zoning.

No discussion occurred on the 1st Presentation of Ordinance No. 664 – An Ordinance of the Municipal Code of the City of New Holstein Amending Sections 5.116 Golf Carts and 5.117 ATVs/UTVs of Chapter 5 Traffic Code.

No discussion occurred on the 1st Presentation of Ordinance No. 665 – An Ordinance of the City of New Holstein Amending Sections 1.02 (2)(i)(3) Common Council Airport and Reestablishing Section 1.12 Airport Commission of Chapter 1, General Government.

Mayor Snelson addressed the Council on the County's Hazard Mitigation Plan. Snelson informed the Council that he had a discussion with Bernie Sorenson regarding a few areas in the City that were of a concern to him. Mayor Snelson requested to add two areas in the City to the plan which includes the retention pond at Honeymoon Acres and an area on State Street and Wisconsin Avenue that is in people's back yards. The Council and Director of Public Works discussed that the two areas mentioned are on private property. Attorney Sorenson inquired if the Plan was submitted through Calumet County. The Attorney and Council reviewed that the problems are on private and not public land and the drainage area is in the Town of New Holstein.

Mayor Snelson acknowledged the resignation of Police Officer Cory Thome.

A motion was made by Woelfel, seconded by Mayer, and carried to approve the appointment of Hunter Goldsmith, Police Officer.

A motion was made by Propson, seconded by Hess, and carried to approve the appointment of Emily Kramp, Police Officer.

A motion was made by Mayer, seconded by Propson, and carried to approve the appointment of Joshua Pawlosky, Police Officer.

A motion was made by Mosier, seconded by Propson, and carried to waive the twenty-four (24) month probationary period, per Article V of the Professional Police Association Local #473 of the WPPA 2021-2025 Union Contract for Police Officer Carter Schallmo and to have the City Administrator send notification to Union Representative.

A motion was made by Hess, seconded by Woelfel, to reject the bid received for Assessment Services, during the discussion Hess asked if the position was being filled and Administrator Langenfeld informed the Council that a new RFP will be sent out, upon a call of the motion, the motion passed.

A motion was made by Abrams, seconded by Mosier, and carried to permanently waive the per night camping fee for Friends of the New Holstein Airport, LLC.

A motion was made by Woelfel, seconded by Mayer, and carried to refund the payments made for ATV/UTV Golf Cart Permits issued in the year 2022.

A motion was made by Hess, seconded by Mosier, and carried to increase the farmland lease rates to \$141 for the years 2023, 2024, and 2025 and to keep the rates for the land adjacent to the runway at the current 2022 rates for the years 2023, 2024, and 2025.

A motion was made by Abrams, seconded by Propson, and carried to approve to allow the Director of Public Works to distribute the compost located at the City of New Holstein Compost site to interested parties at no cost after a waiver of exemption is signed and returned to the City.

Snelson acknowledged the NHEDC Meeting Minutes from March 23, 2022 and April 27, 2022.

Cassandra Langenfeld
City Administrator/Clerk-Treasurer