



## COMMUNITY DEVELOPMENT AUTHORITY MEETING MINUTES

January 24, 2022, 5:30 PM

**Location:** City Hall, 2110 Washington St, New Holstein, WI  
**Members Present:** Scott Konkle, Brian Giebel, Casey Langenfeld, Richard Rahmlow  
Sara Cardinal (virtual), Randy Jaeckels, Gene Woelfel  
**Others Present:** Jeff Hebl, Stu Gross, Tom Leighton (virtual) and Lynelle Caine (virtual) of Stantec,  
Mary Kohrell, Jon Bartz from WEDC, Dan Nett, Ken Irwin, Bob Bosma

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The meeting was called to order by Woelfel. Roll call was taken by Langenfeld. A motion was made by Giebel, seconded by Jaeckels, and carried to approve the agenda as presented. A motion was made by Rahmlow, seconded by Woelfel, and carried to approve the minutes from the previous meeting.

Public participation did not occur.

During communications Langenfeld welcomed Jon Bartz, Mary Kohrell, and Dan Nett.

Langenfeld presented an overview of the developer tours that took place on January 11<sup>th</sup> and 12<sup>th</sup>, 2022 with Cardinal Capital Management, Inc., S.C. Swiderski, LLC, and Horizon. The committee reviewed the strengths and weaknesses for each firm. Tom Leighton from Stantec, Mary Kohrell and Dan Nett provided their reviews of the developer meetings. Jaeckels provided information on references he checked in with in other communities that Swiderski has partnered with. A motion was made by Jaeckels, seconded by Rahmlow, and carried to have the CDA begin to work with Cardinal on the development of the Tecumseh site.

Gross provided an update on the City's current funding opportunities for the former Tecumseh site. The funding sources include the funds from the CDBG Close Funding, ER TID and the WEDC Idle Sites Grant. The committee agreed that it would be the best next step to meet with Cardinal to work through the best use of the funds available. Gross and Langenfeld informed the committee that Ehlers would also be consulted through this process.

Leighton from Stantec presented information on the continued work that he can provide with the next steps of the project. The Scope of Work would include additional outreach meetings with Cardinal to encourage them to move quickly, a communication role to keep our funders informed on the progress being made and working towards the development. A motion was made by Konkle, seconded by Blattner, to continue with the scope of work with Stantec on the development in the amount of \$8,000.

The next meeting will be scheduled in two to three weeks.

Being no further business, the meeting adjourned.

Cassandra Langenfeld, Secretary